

In response to the Federal Election Commission's letter dated January 13, 2009, we would like to provide the following explanations to the matters in question:

## 1. Schedule A

- a. John P. Cooper \$1450 in-kind contribution Mr. Cooper provided wine for a campaign event, but the committee was unaware of his plans to make this in-kind contribution until after the actual event. We did not receive any notice of his contribution until 12.01.08. At this point the donation was promptly entered into the system using the exact date of the event (10.20.08). Therefore, the contribution was post-dated and was not recorded during the 48-hour notification period.
- b. Anne Davis \$1000 contribution This check was received and reported on 10.28.08, however it was incorrectly reported as a contribution from Ms. Davis?s husband, Karl Dean. The signature on the check was hard to read causing it to be initially recorded as a contribution from Karl Dean. Both names appear on the check and they share a joint account in our database. Upon further review during the 12.02.08 FEC report preparation, it became apparent the check was signed by Ms. Davis and was correctly reported at that time. Hence, the check was accounted for in the 48-hour notice dated 10.28.08, but the contributor was recorded incorrectly.
- c. Rosetta Miller Perry \$1500 in-kind contribution Ms. Perry owns a small, local newspaper and printed an ad in support of Jim Cooper. The committee was unaware of the ad printed on 10.30.08 until she submitted an in-kind form on 12.1.08. The contribution was post-dated as of the date the ad actually ran and was not recorded during the 48-hour notification period.
- 2. Duplicate 48-Hour Notice A 48-hour notice was submitted on the morning of 10.20.08 to report a contribution for Michael Aiken of \$2300. A second 48-hour notice was submitted that afternoon and reported a duplicate of Michael Aiken's contribution. We only received one contribution from Mr. Aiken. The second 48-hour notice submitted on 10.20.08 depicts the complete record for that day.

Please accept our sincere apologies for these errors. The Cooper for Congress committee prides itself in a flawless reporting system, but these instances have revealed a need to reevaluate our current process. Specifically, we are implementing a stricter in-kind contribution notification policy and encouraging more thorough inner-office communication.